



EMMANUEL SHEPPARD & CONDON

ATTORNEYS AT LAW SINCE 1913

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AUTHORITY TO RELEASE INFORMATION

By signing this form below, I certify as the owner of the property that Emmanuel, Sheppard & Condon is authorized by me to provide information to third parties (such as realtors, title companies, mortgage companies, etc.) relating to any debt for which Emmanuel, Sheppard & Condon has been retained to collect for a community association. This authorization includes, without limitation, information pertaining to the payoff of any and all outstanding debts. This consent is given pursuant to the Fair Debt Collections Practices Act (FDCPA).

I authorize Emmanuel, Sheppard & Condon to speak to the following third parties in connection with my outstanding debt(s):

1. _____
2. _____
3. _____
4. _____

By signing this form, you, as the owner, are requesting that the association provide a certificate stating all assessments or monies owed for a particular parcel or unit. The requested payoff will be provided within 15 days after receipt of such written request. A fee may be charged for the preparation of the certificate and may be required to be paid prior to release of the certificate. Please be aware that if the fee is paid by someone other than the owner of the property and the closing does not occur, the association may collect the fee from you in the same manner as an assessment pursuant to applicable statutes. You agree to ultimately pay all costs associated with the provision of any estoppel letters.

Property In Question:

_____ Address

_____ Owner Signature

_____ City, State and Zipcode

_____ Print Name

_____ Date

Fax to 850.434.5856 or email to association@esclaw.com